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Experience

GMA Systems, Smiths Creek, MI 1997-Present. Computer Systems and Management Consultant

Managed projects from conception to completion for various clients. Specified and installed Novell (3.12) and Microsoft NT (4.0) networks. Trained client personnel to effectively use networks with various software programs. Set up automated system back up (DAT), and kept current all stations (PCs) within the network. Wrote several Visual Basic v 6.0 (ADO) applications to interact with Microsoft™ Access (MDB) multi-user, multi-tier data bases. Designed and developed internet web sites (programming with HTML, Java, and PHP). Latest project was a data collection method using ADO at Flint GM, Plant 10.

E & A Credit Union, Marysville, MI 1995-1997. Management Information Systems Supervisor

Managed projects outlined by upper management. Set up and maintained Novell networks (LANs) using routers for Wide Area Networks (WANs). Established TCP/IP connectivity with Unix server for financial transactions. Set up and maintained Unix, and network hardware and software. Supervised, assisted, and trained personnel to use networks and various Microsoft™ products (Word, Excel, Access, Project). Created specialized financial reports using data base report writers on OS/1 Unix system. Developed and implemented disaster recovery plan and daily backup procedures. Wrote sundry Unix scripts to automate system and user processes. Created basic e-mail messaging capability via Unix and Novell systems. Setup optical (backup) system for financial records. Supervised and managed Information Systems personnel. Responsible for all aspects of the computer systems for over 100 employees at four locations. Created financial reports for all levels of credit union employees.

GMA Systems, Smiths Creek, MI 1985-1995. Computer Systems and Management Consultant

Developed needs analysis based on goals and business objective of client. Managed numerous concurrent projects to accomplish client goals and desires. Defined hardware and software specifications. Resolved problems with existing computer systems (hardware and software). Determined and resolved problems in (management and software) processes. Advised upper management of required operational changes to implement proposed system and process changes. Implemented methods, procedures, and operational techniques to improve efficiency. Installed (Novell/3Com) networks (LANs) with routers and bridges for Wide Area Networks (WANs) combining TCP/IP for connectivity with UNIX server. Debugged network hardware and software. Supervised, assisted, and trained personnel during and after installation of UNIX, XENIX, Windows®, and DOS based (Novell) network systems. Designed, developed and debugged numerous data base and software applications. Created specialized reports using (4GL) data base report writers. Developed disaster recovery plan(s) and backup procedures. Wrote specialized programs in BASIC, C, and Assembler (MASM).

Object Recognition Systems (ORS), Troy, MI 1984-1985. Systems Supervisor/Senior Software Engineer

Supervised, managed, and directed hardware/software engineers. Debugged specialized automation software. Wrote project specifications. Evaluated automation systems for SAAB-Sconia Combitech (while visiting facilities in Sweden). Maintained DEC (VAX 11/750) mini computer running Berkeley 4.2 UNIX Operating System. Trained personnel to use UNIX-OS. Created shell scripts to shorten complex processes. Wrote hyper-text hints file for UNIX system users to reduce help-desk calls.

Whittaker Electronics, Grand Rapids, MI 1984. Systems Supervisor

Responsible for all aspects of non-contact inspection development. Reviewed client needs. Researched and evaluated several computer vision systems. Engineered projects (re: lighting, optics, and software development). Supervised engineering and drafting personnel. Wrote computer specifications, procedures, and installed (PC) hardware and software to automate office, word processing, billing, etc. Accompanied sales personnel as technical advisor on various projects. Managed concurrent projects.

Michigan Bell Telephone Company, 1983. Systems Consultant

Refined and defined analysis process using CRAS data base (UNIX) to increase cable maintenance efficiency for Metro-West operations. Wrote supplemental manuals for analysts. Trained personnel in report generation techniques and effective use of CRAS data base. Trained Michigan Bell personnel how to apply analytical techniques of reports obtained from TRIM and TREAT data bases to support other analysis processes. Managed assigned projects simultaneously.

Michigan Bell Telephone Company, 1973-1979. Cable Repair Technician

Located/repaired trouble-faults in telephone cable. Repaired and installed sundry telephone electronic equipment. Designed and implemented underground cable mapping system for Port Huron District (Thumb area of Michigan).

Education

Bachelor of Science Degree in Business (with Distinction) 1982, Ferris State College, Big Rapids, Michigan.

Military

United States Air Force, McClellan Air Force Base, Sacramento, CA 1968-1972. Staff-Sergeant

Served as Administrative Assistant to the Commander of Sacramento Air Material Area, McClellan AFB. Awarded Air Force Commendation Medal for outstanding performance, 1969-1972. Received plaque for distinguished service, 1969-1972.